30 Hours Funded Childcare Eligibility Form (schools use)
To be sent by Egress to fundedearlyeducation@surreycc.gov.uk

SURREY

Name of school	
Name of person requesting check	
Telephone number	
School email address	

To be completed by the child's parent or legal guardian. Please use **BLOCK CAPITALS**.

Parent/partner's name	
Address	
Postcode	
Telephone number	
Email address (optional)	
National Insurance number of person enquiring at setting	

Child's full legal name	
Child's date of birth	
Unique Pupil Number (UPN)	

Eligibility code	

I understand that the information I give will be held electronically. I agree that Surrey County Council can use this information and that it will be checked with the appropriate government departments (HMRC, DWP and Home Office) as allowed by law, to confirm my eligibility for 30 Hours Funded Childcare. I accept that my childcare provider will be informed of the result of my check, details contained within my Childcare Choices application for 30 Hours Funded Childcare and any change in entitlement status. It will not be used for any other purpose.

Signature of parent/legal guardian	
Name (please print)	
Date	

Data Protection Act 1998. Surrey County Council (the 'Council') respects your privacy rights and is committed to ensuring that it protects your details, the information about your dealings with the Council and other information available to the Council ('your information'). In accordance with the Data Protection Act 1998, the Council will use your information, for the purpose of providing support to children, to (a) deal with your requests and administer its departmental functions, (b) meet its statutory obligations, and (c) prevent and detect fraud. The Council may share your information (but only the minimum amount of information necessary to do the above and only where it is lawful to do so) with appropriate departments and agencies in accordance with Multi Agency Information Sharing Protocol (MAISP). Further details including a copy of the MAISP can be found at **www.surreycc.gov.uk**.If you would like to apply for access to the information we hold about you please send a written request to: Funded Early Education Team, 1st Floor, Consort House, 5-7 Queensway, Redhill, Surrey, RH1 1YB.

The school must keep this form for seven years for auditing